



Batch User Guide



A guide to SULLU Mobile Solution's batch user

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Select a new broadcast.

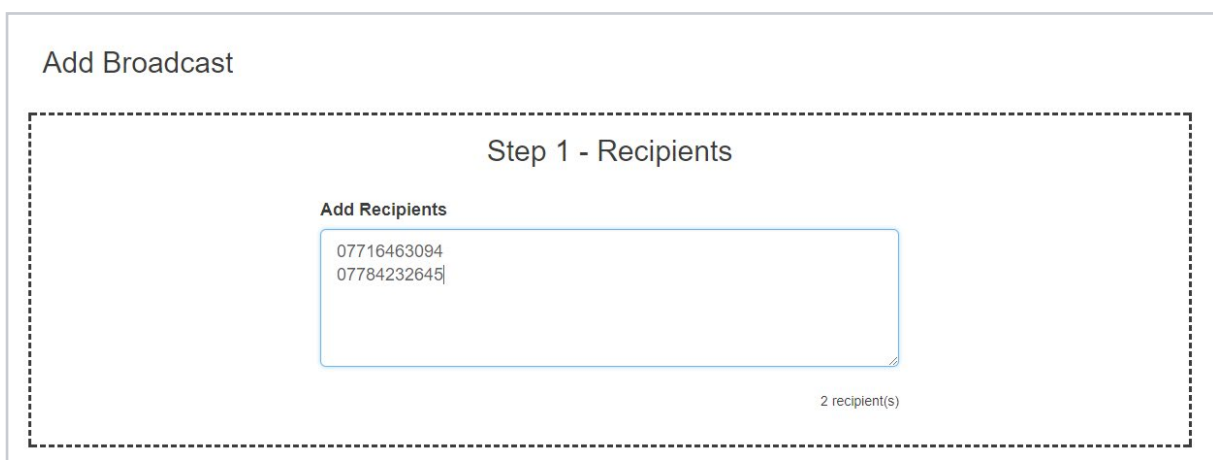


The screenshot shows a web interface for managing broadcasts. At the top, there is a search bar labeled "Search for a Broadcast" and a green "New Broadcast" button. Below this is a table with the following columns: "Created At", "Style", "Recipients", "Cost", and "View". The table contains one row of data: "20/07/2017 9:31", "normal", "1", "£0.05", and a "View" button. At the bottom of the table, there are navigation controls: "First", "< 1 >", and "Last".

Created At	Style	Recipients	Cost	View
20/07/2017 9:31	normal	1	£0.05	View

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Type or copy the numbers that will receive the message into the below box. This must be one number per line as the below example shows.



The screenshot shows the "Add Broadcast" interface. It features a large dashed box containing the text "Step 1 - Recipients". Inside this box, there is a smaller box labeled "Add Recipients" which contains two lines of phone numbers: "07716463094" and "07784232645". Below the "Add Recipients" box, it says "2 recipient(s)".

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Type the message into the Message content box.

Step 2 - Message Content

Type a new message

Hello, We would like to test your service|

41 characters (1 units per recipient)

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If you do not want to receive replies then type company name. (11 Characters no spaces).

Step 3 - Sender

You can select the **FROM** address of the message

Select a number

▼

Or

Type a Sender

Postee

Can contain numbers and letters only. No Punctuation. Maximum 11 characters.
NB: if you what recipients to reply, it must be a number.

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If you need to receive replies you will need to select one of the available numbers in your drop down.

Step 3 - Sender

You can select the **FROM** address of the message

Select a number

447860033685

Or

Type a Sender

447860033685

Can contain numbers and letters only. No Punctuation. Maximum 11 characters.
NB: if you want recipients to reply, it must be a number.

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Select send message (the costing quoted will be incorrect and will not affect you).

Step 4 - Send

Your broadcast will £0.10

Send Now

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You will be taken back to your summary page.

New Broadcast

Created At ▾	Style ▾	Recipients ▾	Cost ▾	View
01/08/2017 1:37	normal	1	£0.05	<div style="background-color: #4CAF50; color: white; padding: 2px 5px; border-radius: 3px;">View</div>
20/07/2017 9:31	normal	1	£0.05	<div style="background-color: #4CAF50; color: white; padding: 2px 5px; border-radius: 3px;">View</div>

First < 1 > Last

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Select view to see the replies and the message broadcast sent. This information is exportable to a csv file by clicking either of the export buttons.

Overview

Broadcast ID: 3350922b-c82b-0ad8-191a-4cf102c1cebf	Number of Recipients: 1
Created At: 01/08/2017 1:57	Message:
Created By:	Hello, We would like to test your service
Style: normal	
Cost: £0.05	

Messages

Search for a Message Export Messages

Message ID	Sent	Failed	To	From	Replies	Delivery Status
2a80216625b94a52a54a0861734702a7	true	false	07716463094	447860033572	1	DELIVERED

First < 1 > Last

Replies

Search for a Reply Export Reply Messages

Id	Sent At	To	From	Content
2a80216625b94a52a54a0861734702a7	01/08/2017 1:59	447860033572	07716463094	Great thank you